

LINDA LINGLE
GOVERNOR



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

P.O. BOX 150
HONOLULU, HAWAII 96810-0150
Oahu (808) 586-7390
Toll Free 1(800) 295-0089
www.eutf.hawaii.gov

EMPLOYER TRUSTEES
AUDREY HIDANO, VICE CHAIR
BOB AWANA
KATHRYN S. MATAYOSHI
NEAL MIYAHIRA
DAVIS K. YOGI

EMPLOYEE-BENEFICIARY TRUSTEES
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WILLARD P. MIYAKE
DAYTON NAKANELUA
JOHN RADCLIFFE

ADMINISTRATOR
H. MARK FUKUHARA

May 30, 2003

TO: All State and County Directors

FROM: H. Mark Fukuhara, Administrator *H. Mark Fukuhara*

SUBJECT: Hawaii Employer-Union Health Benefits Trust Fund Board Extends Open Enrollment Deadline

At its meeting yesterday afternoon (May 29, 2003), the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) Board of Trustees approved an extension of the open enrollment period. The original deadline for submitting enrollment forms was May 31, 2003. The EUTF will now accept enrollment forms through June 30, 2003, although beneficiaries are strongly encouraged to submit their forms as soon as possible.

The extension was approved because Trustees were concerned that many employees may be confused by the change in procedure from the previous Public Employees Health Fund open enrollment procedures or that the open enrollment packets did not reach everyone. The Trustees wanted to ensure that all eligible employees have sufficient time to submit their enrollment forms.

All active employees must submit an enrollment form by June 30, 2003 in order to have medical, prescription drug, chiropractic, dental or vision coverage. However, employees should not wait until the new deadline to submit their forms because doing so will mean that if they need services on July 1, 2003, the insurance carrier's system will show them as terminated. In order to avoid problems, such as when picking up a prescription, employees should submit their enrollment forms as soon as possible.

c: Departmental Personnel Officers